

1 Name: \_\_\_\_\_

2 Address: \_\_\_\_\_

3 Phone Number: \_\_\_\_\_

4 E-mail Address: \_\_\_\_\_

5 *Pro Se*

6 **UNITED STATES DISTRICT COURT**  
7 **NORTHERN DISTRICT OF CALIFORNIA**

8 ) Case Number: \_\_\_\_\_

9 )  
10 Plaintiff,

) **MOTION FOR PERMISSION FOR**  
) **ELECTRONIC CASE FILING**

11 vs.

) Judge \_\_\_\_\_

12 )  
13 )  
14 Defendant.

15 As the (*Plaintiff/Defendant*) \_\_\_\_\_ in the above-captioned matter, I  
16 respectfully ask the Court for permission to participate in electronic case filing (“e-filing”) in this  
17 case. I hereby affirm that:

- 18 1. I have reviewed the requirements for e-filing and agree to abide by them.
- 19 2. I understand that once I register for e-filing, I will receive notices and documents only  
20 by email in this case and not by regular mail.
- 21 3. I have regular access to the technical requirements necessary to e-file successfully:
  - 22  A computer with internet access;
  - 23  An email account on a daily basis to receive notifications from the Court and  
24 notices from the e-filing system.
  - 25  A scanner to convert documents that are only in paper format into electronic files;
  - 26  A printer or copier to create required paper copies such as chambers copies;
  - 27  A word-processing program to create documents; and
  - 28  A pdf reader and a pdf writer to convert word processing documents into pdf  
format, the only electronic format in which documents can be e-filed.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

1 Name: \_\_\_\_\_

2 Address: \_\_\_\_\_

3 Phone Number: \_\_\_\_\_

4 E-mail Address: \_\_\_\_\_

5 *Pro Se*

6 **UNITED STATES DISTRICT COURT**  
7 **NORTHERN DISTRICT OF CALIFORNIA**

8 ) Case Number: \_\_\_\_\_

9 ) **[PROPOSED] ORDER GRANTING**  
10 ) **MOTION FOR PERMISSION FOR**  
11 ) **ELECTRONIC CASE FILING**

10 Plaintiff,

11 vs.

11 ) DATE:  
12 ) TIME:  
13 ) COURTROOM:  
14 ) JUDGE:

14 Defendant.

15  
16 The Court has considered the Motion for Permission for Electronic Case Filing. Finding  
17 that good cause exists, the Motion is GRANTED.

18  
19 IT IS SO ORDERED.

20 DATED: \_\_\_\_\_

21 \_\_\_\_\_  
22 United States District/Magistrate Judge  
23  
24  
25  
26  
27  
28